



**Audit Report
Of The
Hot Springs, AR Corps
Arkansas - Oklahoma Division**

CONFIDENTIAL

Check out

**Period Covered
05.01.17 - 09.30.17**

**Auditors
Paul Egan
Tabitha Penn**

**DATE OF AUDIT:
10/1/2017 - 10/1/2017**

Major Alan Hill

Corps Officer

**By signing this audit report I attest that all pertinent
information, to the best of my knowledge, has been made
available to the auditors.**

Major Lewis Reckline

Divisional Commander

Board Review Stamp

Net Position

Hot Springs, AR Corps

Accounts covered:

Hot Springs operating

Period Covered:

05.01.17 - 09.30.17

Net Position:

| Department Dates: | Last Audit 9/30/2016 | Appointment 4/30/2017 | Current Audit 9/30/2017 |
|----------------------------------|-------------------------|--------------------------|----------------------------|
| Hot Springs, AR Corps | \$ 192,799.94 | \$ 211,880.22 | \$ 168,366.18 |
| Surplus (Deficit) per Audit Date | | | |
| Total | \$ 192,799.94 | \$ 211,880.22 | \$ 168,366.18 |
| Change from Appointment | | \$ 19,080.28 | \$ (24,433.76) |
| Change from Last Audit | | | \$ (43,514.04) |

Management:

Hot Springs Corps

B5760 - Hot Springs, AR Corps
Finance Return for Audit Report
For the Twelve Months Ending Saturday, September 30, 2017

| Account Number / Description | Prior Year | Current Year | Adjustments to | Current Year to Date | Budget |
|---|-------------------|-------------------|----------------|----------------------|---------|
| | to Date | to Date | Current Year | With Adjustments | To Date |
| | | Balance Sheet | | | |
| Assets | | | | | |
| 1001 Cash in Bank | \$23,074.72 | \$33,044.75 | | \$33,044.75 | |
| 1101 Unrestricted - Operating Deposits | 2,733.15 | 2,822.50 | | 2,822.50 | |
| 1104 Unrestricted Deposits at THQ | 129,515.41 | 78,159.63 | | 78,159.63 | |
| 1111 Board Designated - Vehicle Deposits | 26,330.95 | 157.95 | | 157.95 | |
| 1112 Property Maintenance Deposits | 1,525.33 | 4,225.33 | | 4,225.33 | |
| 1204 Accounts Receivable-Other Salvation Arm... | 1,043.45 | 282.22 | | 282.22 | |
| 1206 Accounts Receivable THQ | 1,495.18 | 1,495.18 | | 1,495.18 | |
| 1403 Gift Card Inventory | 50.00 | 25.00 | | 25.00 | |
| 1501 Prepaid Expenses And Deferred Charges | 1,155.98 | | | | |
| 1551 Security Deposits | 250.00 | 250.00 | | 250.00 | |
| 1840 Furnishings And Equipment | 65,994.30 | 23,360.00 | | 23,360.00 | |
| 1841 Furnishings And Equipment | 29,850.00 | 57,407.00 | | 57,407.00 | |
| 1842 Furnishings And Equipment | | 26,173.00 | | 26,173.00 | |
| 1849 Accumulated Depreciation-Equipment | (75,509.03) | (46,423.60) | | (46,423.60) | |
| Total Assets | 207,509.44 | 180,978.96 | 0.00 | 180,978.96 | |
| Liabilities | | | | | |
| 2001 Accounts Payable-Automated Systems | 10,435.24 | 2,441.36 | | 2,441.36 | |
| 2002 Accounts Payable-Non Automated Entries | | 28.28 | | 28.28 | |
| 2006 Accounts Payable THQ | 1,547.76 | 2,582.52 | | 2,582.52 | |
| 2007 Accounts Payable DHQ | 1,424.34 | 4,460.59 | | 4,460.59 | |
| 2015 Accounts Payable - Support Service | 1,302.16 | 3,100.03 | | 3,100.03 | |
| Total Liabilities | 14,709.50 | 12,612.78 | 0.00 | 12,612.78 | |
| Deposits Held at THQ/DHQ for Other Units | | | | | |
| Surplus/Deficit | | | | | |
| 3901 Current Year Net Income and Expense | (16,937.61) | (24,433.76) | 0.00 | (24,433.76) | |
| 3903 Accumulated Surplus/Deficit | 209,737.55 | 192,799.94 | | 192,799.94 | |
| Surplus/Deficit to Date | 192,799.94 | 168,366.18 | 0.00 | 168,366.18 | |
| Total Liabilities and Net Assets | 207,509.44 | 180,978.96 | 0.00 | 180,978.96 | |

Hot Springs Corps

B5760 - Hot Springs, AR Corps
Finance Return for Audit Report
For the Twelve Months Ending Saturday, September 30, 2017

| Account Number / Description | Prior Year | Current Year | Adjustments to | Current Year to Date | Budget |
|---|-------------------|-------------------|----------------|----------------------|---------|
| | to Date | to Date | Current Year | With Adjustments | To Date |
| Income and Expense Statement | | | | | |
| Income | | | | | |
| 4001 Donations - General | 108,402.44 | 95,465.20 | | 95,465.20 | |
| 4002 Seasonal Donations | 365,510.49 | 346,749.87 | | 346,749.87 | |
| 4003 Meeting Collections | 1,381.04 | 2,309.13 | | 2,309.13 | |
| 4004 Cartridges | 14,133.00 | 16,567.72 | | 16,567.72 | |
| 4005 World Services | 139.99 | 187.07 | | 187.07 | |
| 4012 Restricted Donations | | 4,075.00 | | 4,075.00 | |
| 4050 Gifts-in-Kind | 246,405.58 | 215,941.77 | | 215,941.77 | |
| 4201 Special Fund Raising Events | 73.00 | 843.40 | | 843.40 | |
| 4701 Income From Unassociated Organizations | 7,647.64 | 4,465.71 | | 4,465.71 | |
| 5003 Public Funds/Agency Funds - Exempt | | | | | |
| 6201 Program Service Fees | 2,410.00 | 1,115.00 | | 1,115.00 | |
| 6801 Interest Income | 1,338.01 | 1,201.22 | | 1,201.22 | |
| Total Income | 747,441.19 | 688,921.09 | 0.00 | 688,921.09 | |
| Expenses | | | | | |
| 7001 Officers Allowance and Grants | 56,358.61 | 58,620.90 | | 58,620.90 | |
| 7002 Salaries - Exempt Employees | 54,598.47 | 42,065.59 | | 42,065.59 | |
| 7003 Salaries - Non-exempt Employees | 115,894.66 | 107,753.40 | | 107,753.40 | |
| 7004 Salaries - Temporary/Seasonal Employees | 27,819.00 | 32,304.58 | | 32,304.58 | |
| 7101 Officers' Life/Accident Insurance | 432.00 | 416.52 | | 416.52 | |
| 7102 Employee Life/Accident Insurance | 360.06 | 296.56 | | 296.56 | |
| 7103 Employee Medical Insurance Premiums | 29,609.19 | 18,116.00 | | 18,116.00 | |
| 7104 Pension - Employees | 3,760.27 | 4,318.65 | | 4,318.65 | |
| 7108 Officers' Health Care Provision Assessme... | 34,623.00 | 20,430.00 | | 20,430.00 | |
| 7109 Officers' Retirement Assessments | 13,236.00 | 6,948.00 | | 6,948.00 | |
| 7112 Employee Disability Insurance | 180.00 | | | | |
| 7201 FICA - Salvation Army Portion | 14,746.80 | 13,546.32 | | 13,546.32 | |
| 7203 Workers' Compensation Insurance | 5,140.56 | 6,040.68 | | 6,040.68 | |
| 8001 Professional Fees | 1,655.64 | 22,775.66 | | 22,775.66 | |
| 8009 Data Processing Fees (Accounting, Payro... | 4,396.53 | 6,393.72 | | 6,393.72 | |
| 8102 Uniforms | 2,318.04 | 2,087.94 | | 2,087.94 | |
| 8103 Educational, Recreational, and Craft Supp... | 13,343.62 | 9,528.02 | | 9,528.02 | |
| 8104 Food and Beverages | 42,258.94 | 37,780.74 | | 37,780.74 | |
| 8106 Office Supplies | 3,966.19 | 6,140.69 | | 6,140.69 | |
| 8107 Duplicating and Printing Supplies | 3,129.43 | 2,869.31 | | 2,869.31 | |
| 8110 Kitchen, Dining Room Supplies | 8,593.73 | 5,104.37 | | 5,104.37 | |
| 8201 Office Telephones | 2,628.32 | 2,352.30 | | 2,352.30 | |
| 8202 Cell Phones and Internet | 2,571.47 | 2,943.27 | | 2,943.27 | |
| 8203 Quarters Telephones | 515.07 | 203.25 | | 203.25 | |
| 8301 Postage and Parcel Post | 16,142.45 | 9,647.24 | | 9,647.24 | |
| 8401 Facility Rent | 7,770.00 | 8,775.00 | | 8,775.00 | |
| 8403 Building and Equipment Insurance | 6,032.11 | 7,319.97 | | 7,319.97 | |
| 8405 Utilities | 18,705.28 | 18,990.48 | | 18,990.48 | |

Hot Springs Corps

B5760 - Hot Springs, AR Corps
Finance Return for Audit Report
For the Twelve Months Ending Saturday, September 30, 2017

| Account Number / Description | Prior Year | Current Year | Adjustments to | Current Year to Date | Budget |
|---|--------------|--------------|----------------|----------------------|---------|
| | to Date | to Date | Current Year | With Adjustments | To Date |
| 8409 Property Upkeep and Repairs | 22,249.28 | 23,191.58 | | 23,191.58 | |
| 8413 Janitorial Supplies | 2,275.72 | 3,024.02 | | 3,024.02 | |
| 8501 Rentals of Furnishings and Equipment | 85.00 | 146.25 | | 146.25 | |
| 8502 Repairs and Maintenance - Furnishings a... | 1,466.00 | 3,156.42 | | 3,156.42 | |
| 8503 Purchases of Furnishings and Equipment | 8,595.81 | 12,283.39 | | 12,283.39 | |
| 8601 Printing and Other Media Preparation | 34,051.72 | 33,866.07 | | 33,866.07 | |
| 8606 Subscriptions | 147.00 | | | | |
| 8607 Purchase of S. A Periodical Publications (...) | 208.40 | 169.70 | | 169.70 | |
| 8608 Advertising and Public Information Charges | 6,676.40 | 899.05 | | 899.05 | |
| 8609 War Ciy Pubs Expense | 661.25 | 705.21 | | 705.21 | |
| 8701 Other Transportation and Meals | 6,044.63 | 6,236.05 | | 6,236.05 | |
| 8702 Salvation Army Vehicles - Operating Costs | 11,040.15 | 10,831.60 | | 10,831.60 | |
| 8704 Salvation Army Vehicles - Insurance | 7,104.50 | 6,746.98 | | 6,746.98 | |
| 8706 Leased Vehicles - Operating Costs | 848.00 | | | | |
| 8707 Auto Allowances - Employees, Officers and | 320.96 | 60.67 | | 60.67 | |
| 8801 Conference Attendance | 15,915.54 | 8,197.73 | | 8,197.73 | |
| 8802 Out-of-Town Travel | 2,515.84 | 105.13 | | 105.13 | |
| 8906 Specific Assistance to Individuals | 71,041.41 | 45,327.49 | | 45,327.49 | |
| 8916 Specific Assistance - Seasonal/Disaster | 221,679.48 | 200,051.29 | | 200,051.29 | |
| 8920 Statewide and Interstate Payments Individ.. | 11,274.65 | 10,805.73 | | 10,805.73 | |
| 9001 Organization Dues | 1,446.00 | 751.00 | | 751.00 | |
| 9103 Scholarship Grants/Tuition Payments | 6,150.00 | 2,500.00 | | 2,500.00 | |
| 9401 Moving and Recruitment | (1,052.56) | 1,777.49 | | 1,777.49 | |
| 9402 World Services and Harvest Festival | 9,845.00 | 10,140.00 | | 10,140.00 | |
| 9692 Support Service to Headquarters | 55,245.79 | 52,948.08 | | 52,948.08 | |
| 9704 Furnishings and Equipment Depreciation | 6,716.28 | 13,548.87 | | 13,548.87 | |
| Total Expenses | 993,337.69 | 901,238.96 | 0.00 | 901,238.96 | |
| Net Income and Expense | (245,896.50) | (212,317.87) | 0.00 | (212,317.87) | |

Hot Springs Corps

**B5760 - Hot Springs, AR Corps
Finance Return for Audit Report
For the Twelve Months Ending Saturday, September 30, 2017**

| Account Number / Description | Prior Year to Date | Current Year to Date | Adjustments to Current Year | Current Year to Date With Adjustments | Budget To Date |
|--------------------------------------|-----------------------|-------------------------|--------------------------------|--|-------------------|
| Appropriations | | | | | |
| Appropriations (In) | | | | | |
| 4601 Thrift Store Appropriation | 145,217.00 | 110,236.95 | | 110,236.95 | |
| 4610 Grants From DHQ | 500.00 | 900.00 | | 900.00 | |
| 4626 Women's Auxiliary Appropriation | 3,905.36 | (213.50) | | (213.50) | |
| 4628 Unrestricted Trust Funds | 69,436.53 | 77,660.66 | | 77,660.66 | |
| 4677 Grants From THQ To Local Units | 10,000.00 | | | | |
| Total Appropriations (In) | 229,058.89 | 188,584.11 | 0.00 | 188,584.11 | |
| Appropriations (Out) | | | | | |
| 9610 Grants From DHQ | 100.00 | 700.00 | | 700.00 | |
| Total Appropriations (Out) | 100.00 | 700.00 | 0.00 | 700.00 | |
| Net Appropriations (In and Out) | 228,958.89 | 187,884.11 | 0.00 | 187,884.11 | |
| Total Current Yr Surplus/Deficit | (16,937.61) | (24,433.76) | 0.00 | (24,433.76) | |

B5760 - Hot Springs, AR Corps
Fund Raising Activities
For the Twelve Months Ending Saturday, September 30, 2017

| | THIS YEAR | LAST YEAR | VARIANCE |
|---|-------------------|-------------------|--------------------|
| Combined | | | |
| Income | \$346,749.87 | \$365,510.49 | (\$18,760.62) |
| Less Fund Raising Expenses | 82,710.75 | 80,154.41 | 2,556.34 |
| Net Income | 264,039.12 | 285,356.08 | (21,316.96) |
| Ratio of Cost to Income | 0.24 | 0.22 | 0.02 |
| Support/Statewide Due | 38,142.49 | 40,206.15 | (2,063.67) |
| Used for: | | | |
| <i>Net</i> | | | |
| Available for S.A. Purposes | <u>225,896.63</u> | <u>245,149.93</u> | <u>(19,253.29)</u> |
| Christmas | | | |
| Mail Appeal Income | 64,267.00 | 72,395.52 | (8,128.52) |
| Kettles Income | 127,082.28 | 113,853.76 | 13,228.52 |
| Other (Raised through S.A. efforts) Income | 40,916.43 | 61,507.52 | (20,591.09) |
| Total Income | 232,265.71 | 247,756.80 | (15,491.09) |
| Mail Appeal Cost | 19,944.27 | 17,118.77 | 2,825.50 |
| Kettles Cost | 38,258.06 | 31,160.86 | 7,097.20 |
| Other F.R. Costs | 0.00 | 0.00 | 0.00 |
| Total Fund Raising Costs | 58,202.33 | 48,279.63 | 9,922.70 |
| Net Income | 174,063.38 | 199,477.17 | (25,413.79) |
| Ratio of Cost to Income | 0.25 | 0.19 | 0.06 |
| Support/Statewide Due | 27,871.89 | 29,730.82 | (1,858.93) |
| Used for Christmas Program | | | |
| <i>Net</i> | | | |
| Available for S.A. Purposes | <u>146,191.49</u> | <u>169,746.35</u> | <u>(23,554.86)</u> |
| Value of donated Gifts, i.e.: Angel Tree, Empty Stocking, etc. Funds raised by other Groups, NOT included in Kettles | | | |
| Camp | | | |
| Income | 5,590.81 | 5,817.31 | (226.50) |
| Less Fund Raising Expenses | 1,402.32 | 3,735.81 | (2,333.49) |
| Net Income | 4,188.49 | 2,081.50 | 2,106.99 |
| Ratio of Cost to Income | 0.25 | 0.64 | (0.39) |
| Support/Statewide Due | 614.99 | 639.90 | (24.92) |
| Used for: | | | |
| <i>Net</i> | | | |
| Available for S.A. Purposes | <u>3,573.50</u> | <u>1,441.60</u> | <u>2,131.91</u> |
| Thanksgiving | | | |
| Income | 12,574.11 | 14,056.00 | (1,481.89) |
| Less Fund Raising Expenses | 5,354.07 | 5,352.19 | 1.88 |
| Net Income | 7,220.04 | 8,703.81 | (1,483.77) |
| Ratio of Cost to Income | 0.43 | 0.38 | 0.05 |
| Support/Statewide Due | 1,383.15 | 1,546.16 | (163.01) |
| Used for: | | | |
| <i>Net</i> | | | |
| Available for S.A. Purposes | <u>5,836.89</u> | <u>7,157.65</u> | <u>(1,320.76)</u> |
| All Others | | | |
| Income | 137,235.67 | 159,387.90 | (22,152.23) |
| Less Fund Raising Expenses | 17,752.03 | 22,786.78 | (5,034.75) |
| Net Income | 119,483.64 | 136,601.12 | (17,117.48) |
| Ratio of Cost to Income | 0.13 | 0.14 | (0.01) |
| Support/Statewide Due | 15,095.92 | 17,532.67 | (2,436.75) |
| Used for: | | | |

B5760 - Hot Springs, AR Corps
Fund Raising Activities
For the Twelve Months Ending Saturday, September 30, 2017

| | <u>THIS YEAR</u> | <u>LAST YEAR</u> | <u>VARIANCE</u> |
|--|-------------------|-------------------|--------------------|
| <i>Net</i> <i>Available for S.A. Purposes</i> | <u>104,387.72</u> | <u>119,068.45</u> | <u>(14,680.73)</u> |

Bank Reconciliation Summary

Hot Springs, AR Corps

The Salvation Army Corps Acct

Account Name

91041669

Account Number

Simmons Bank

Name of Bank

PO BOX 7009 Pine Bluff, AR 71611

Location

Alan Hill, Belinda Hill, Doug Gulley

Signature / Alternate

Sharon R. James, Joan Kenady, Reyna Darden

Countersignature / Alternate

| | | |
|---|-----------|---------------------|
| Bank Statement Balance As Of: | 30-Sep-17 | \$ 38,992.68 |
| Subtract: Total Outstanding Checks | | \$ 6,244.98 |
| Add: Total Deposits in Transit | | \$ 297.05 |
| *Adjusted Bank Balance Available | | \$ 33,044.75 |
| | | |
| Cash Book Balance As Of: | 30-Sep-17 | \$ 33,058.18 |
| Adjustment required to the Book Balance | | \$ (13.43) |
| *Adjusted Cash Balance Available | | \$ 33,044.75 |
| | | |
| Variance: (Should be zero) | | \$ - |

The figures on this Bank summary have been verified by the auditor to confirm that the bank is reconciled to the General Ledger .

TAP

Verified By:

Friday, October 13, 2017

Date: